

Date: 3<sup>rd</sup> March 2017

The Arc  
High Street  
Clowne  
Derbyshire  
S43 4JY

Dear Sir or Madam

You are hereby summoned to attend a meeting of the Healthy, Safe, Clean and Green Communities Scrutiny Committee of the Bolsover District Council to be held in the Council Chamber, The Arc, Clowne on Tuesday 14<sup>th</sup> March 2017 at **1000** hours.

Register of Members' Interest - Members are reminded that a Member must within 28 days of becoming aware of any changes to their Disclosable Pecuniary Interests provide written notification to the Authority's Monitoring Officer.

You will find the contents of the agenda itemised on page 2.

Yours faithfully




Assistant Director – Governance, Solicitor to the Council and Monitoring Officer

To: Chairman and Members of the Healthy, Safe, Clean and Green Communities Scrutiny Committee

## **ACCESS FOR ALL**

If you need help understanding this document or require  
A larger print or translation, please contact us on the following  
telephone number:-

 **01246 242529**  
**Minicom: 01246 242450**

**Democratic Services**  
**Fax: 01246 242423**



**Tel** 01246 242424    **Fax** 01246 242423    **Minicom** 01246 242450  
**Email** [enquiries@bolsover.gov.uk](mailto:enquiries@bolsover.gov.uk)    **Web** [www.bolsover.gov.uk](http://www.bolsover.gov.uk)

CUSTOMER  
SERVICE  
EXCELLENCE



**HEALTHY, SAFE, CLEAN AND GREEN COMMUNITIES SCRUTINY  
COMMITTEE AGENDA**

**Tuesday 14<sup>th</sup> March 2017 at 1000 hours in the Council Chamber,  
The Arc, Clowne**

<b>Item No.</b>		<b>Page No.(s)</b>
	<b><u>PART A – FORMAL</u></b>	
	<b><u>PART 1 OPEN ITEMS</u></b>	
1.	<b><u>Apologies for Absence</u></b>	
2.	<b><u>Urgent Items of Business</u></b>	
	To note any urgent items of business which the Chairman has consented to being considered under the provisions of Section 100(B) 4(b) of the Local Government Act 1972	
3.	<b><u>Declarations of Interest</u></b>	
	Members should declare the existence and nature of any Disclosable Pecuniary Interest and Non Statutory Interest as defined by the Members' Code of Conduct in respect of:	
	a) any business on the agenda	
	b) any urgent additional items to be considered	
	c) any matters arising out of those items	
	and if appropriate, withdraw from the meeting at the relevant time.	
4.	Minutes of a meeting held on 14 <sup>th</sup> February 2017.	3 to 7
5.	List of Key Decisions & Items to be Considered in Private. <i>(Members should contact the officer whose name appears on the List of Key Decisions for any further information).</i>	8 to 14
6.	Annual Scrutiny Conference	Discussion
	<ul style="list-style-type: none"><li>• Confirmation of Date</li><li>• Suggestions for Reviews</li></ul>	
7.	Where does Public Health fit within Planning Policy	Verbal Update
8.	Preparation for the Annual Scrutiny Review of the Community Safety Partnership	15 to 16
9.	Work Plan	17 to 20

## **HEALTHY, SAFE, CLEAN AND GREEN COMMUNITIES SCRUTINY COMMITTEE**

Minutes of a meeting of the Healthy, Safe, Clean and Green Communities Scrutiny Committee of the Bolsover District Council held in the Council Chamber, The Arc, Clowne on Tuesday 14<sup>th</sup> February 2017 at 1000 hours.

### **PRESENT:-**

Members:-

Councillor S. Peake in the Chair

Councillors J.E. Bennett, D. Bullock, T. Cannon, H.J. Gilmour, T. Munro, P. Smith, K.F. Walker and D. Watson.

Also in attendance with the permission of the Chair were Councillors T. Connerton (Portfolio Holder for Neighbourhood Services), M. Dooley (Portfolio Holder for Community Development and Integration), B.R. Murray-Carr (Portfolio Holder for Health and Wellbeing) (until Minute No. 0680) and M.J. Ritchie (Portfolio Holder for Housing and Community Safety)

Officers:-

K. Drury (Information, Engagement and Performance Manager) (from Minute No. 0681), C. Millington (Scrutiny Officer) and A. Brownsword (Senior Governance Officer)

### **0673. APOLOGIES**

Apologies for absence were received from Councillor P.A. Cooper

### **0674. URGENT ITEMS OF BUSINESS**

There were no urgent items of business.

### **0675. DECLARATIONS OF INTEREST**

There were no declarations of interest.

## HEALTHY, SAFE, CLEAN AND GREEN COMMUNITIES SCRUTINY COMMITTEE

### 0676. MINUTES – 17<sup>TH</sup> JANUARY 2017

Moved by Councillor H. Gilmour and seconded by Councillor T. Cannon

**RESOLVED** that the minutes of a meeting of the Healthy, Safe, Clean and Green Communities Scrutiny Committee held on 17<sup>th</sup> January 2017 be approved as a true and correct record.

### 0677. LIST OF KEY DECISIONS AND ITEMS TO BE CONSIDERED IN PRIVATE

Members considered the List of Key Decisions and Items to be Considered in Private document.

Moved by Councillor H. Gilmour and seconded by Councillor J.E. Bennett

**RESOLVED** that the List of Key Decisions and Items to be Considered in Private document be noted.

### 0678. ORDER OF BUSINESS

The Chair consented to the order of business being changed.

### 0679. WHERE DOES PUBLIC HEALTH FIT WITHIN PLANNING POLICY – DRAFT REPORT

The Scrutiny Officer presented the draft review report with the final recommendations to Executive. Members welcomed the report and felt that it was fair, balanced and would represent a more proactive approach.

The Assistant Director – Planning and Environmental Health had proposed some minor amendments to the recommendations. In recommendation 1, it was proposed to increase the number of dwellings to 20 or more. It was also proposed to alter the wording of recommendation 2 to read:

That a “Hot Food Takeaways” policy is included in the publication draft of the Local Plan and is developed out of evidence provided by Public Health working with the CCG.

## HEALTHY, SAFE, CLEAN AND GREEN COMMUNITIES SCRUTINY COMMITTEE

Under the section entitled 'What can be done differently', a discussion took place regarding whether a list of wider health and safety issues should be compiled. It was felt that some examples could be included.

The Portfolio Holder for Health and Wellbeing suggested that the scope of the review be widened, but the Committee felt that the scope of the review was correct and needed to be completed prior to publication of the Local Plan.

Moved by Councillor T. Munro and seconded by J.E. Bennett

**RESOLVED** that (1) the final report of the Scrutiny Review of where does Public Health fit within Planning Policy be approved with the above additions and amendments.

(2) the final report be submitted to the Executive on 27<sup>th</sup> February 2017.

(Scrutiny Officer/Senior Governance Officer)

### 0680. WORK PLAN

The Scrutiny Officer noted that due to the purdah period for the Derbyshire County Council elections and availability of officers, it was proposed to hold a Special meeting of the Healthy, Safe, Clean and Green Communities Scrutiny Committee on Tuesday 9<sup>th</sup> May 2017 to carry out the Annual Review of the Community Safety Partnership. It was also proposed to cancel the scheduled meeting to be held on 19<sup>th</sup> April 2017.

Moved by Councillor T. Cannon and seconded by Councillor T. Munro

**RESOLVED** that (1) the work plan be noted,

(2) a Special meeting of the Healthy, Safe, Clean and Green Communities Scrutiny Committee take place on Tuesday 9<sup>th</sup> May 2017 to carry out the Annual Review of the Community Safety Partnership.

(3) the meeting of the Healthy, Safe, Clean and Green Communities Scrutiny Committee scheduled for 19<sup>th</sup> April 2017 be cancelled.

(Scrutiny Officer/Senior Governance Officer)

Councillor B.R. Murray-Carr left the meeting.

## HEALTHY, SAFE, CLEAN AND GREEN COMMUNITIES SCRUTINY COMMITTEE

### 0681. CORPORATE PLAN TARGETS PERFORMANCE UPDATE – OCTOBER TO DECEMBER 2016 (Q3 – 2016/17)

The Information Engagement & Performance Manager presented the report which gave details of the performance outturn for those targets which sit under the 'supporting our communities to be healthier, safer, cleaner and greener' aim as of 31<sup>st</sup> December 2016. The information was correct as of 31<sup>st</sup> January 2017. Most of the targets were on track.

#### Supporting our Communities to be Healthier, Safer, Cleaner and Greener

H 02 – Increase participation /attendances in leisure, sport, recreation, health, physical and cultural activity by 3,000 per year.

Although this target had been marked as an alert as being behind the year to date target, it was hoped that with the opening of the new facility at The Arc, these figures would increase.

H 05 – Support 417 inactive 16+ individuals per year & increase their activity levels to more than 30 minutes of moderate intensity physical activity per week.

It was noted that this target had been amended, but that the year ran from December for November, so it was difficult to track the targets. A meeting was to be held with the Assistant Director – Leisure to look at a different way of reporting the figures.

H 10 – Sustain standards of litter cleanliness to ensure 96% of streets each year meet an acceptable level as assessed by Local Environment Quality Surveys (LEQS)

H 11 – Sustain standards of dog fouling cleanliness to ensure 98% of streets each year meet an acceptable level as assessed by Local Environment Quality Surveys (LEQS)

Members noted that this target was all about perception and it was felt that the perception of the public would be that there were problems with litter and dog fouling. The Council was good at being reactive and clearing areas once notified of a problem, however there was a question around how proactive the Council was in stopping such behaviour.

The Information Engagement & Performance Manager noted that questions regarding litter and dog fouling were regularly included on the Citizens Panel Survey and a couple of Streetscene targets were published on the Customer Scorecard every six months. Information on the last time these questions were asked of the

## **HEALTHY, SAFE, CLEAN AND GREEN COMMUNITIES SCRUTINY COMMITTEE**

Citizens Panel to be provided by the Information Engagement & Performance Manager.

The Portfolio Holder for Housing and Community Safety noted that inspections were carried out on different randomly selected streets at different times, to a set criteria. Work was done by the CAN Rangers and the Chair noted that a litterbug exercise had been carried out in a primary school which had been very well received.

A question was asked regarding whether dog walkers could be fined for not carrying waste bags and it was confirmed that this was the case.

H 15 – Reduce Energy use in sheltered accommodation housing schemes by 10% by March 2019

It was noted that progress was now being made. Some schemes would just require new boilers, others were being combined with works to convert flats from bedsits to 1 bedroomed flats. A programme of works was being formulated and would be circulated to Members.

Moved by Councillor T. Munro and seconded by Councillor H. Gilmour  
**RESOLVED** that progress against the Corporate Plan 2015-2019 targets be noted.

The meeting concluded at 1049 hours.



The Arc  
High Street  
Clowne  
Derbyshire  
S43 4JY

## **Key Decisions & Items to be Considered in Private**

**To be made under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012**

**Published on: 24<sup>th</sup> February 2017**



## INTRODUCTION

The list attached sets out decisions that are termed as “Key Decisions” at least 28 calendar days before they are due to be taken by the Executive or an officer under delegated powers.

Preparation of the list helps Executive to programme its work. The purpose of the list is to give notice and provide an opportunity for consultation on the issues to be discussed. The list is updated each month with the period of the list being rolled forward by one month and republished. The list is available for public inspection at the The Arc, High Street, Clowne, S43 4JY. Copies of the list can be obtained from Sarah Sternberg, Assistant Director – Governance & Monitoring Officer at this address or by email to [sarah.sternberg@bolsover.gov.uk](mailto:sarah.sternberg@bolsover.gov.uk). The list can also be accessed from the Council’s website at [www.bolsover.gov.uk](http://www.bolsover.gov.uk).

The Executive is allowed to make urgent decisions which do not appear in the list, however, a notice will be published at The Arc and on the Council’s website explaining the reasons for the urgent decisions. Please note that the decision dates are indicative and are subject to change.

The names of Executive members are as follows:

Councillor A.M. Syrett - Leader  
Councillor M. Dooley – Deputy Leader  
Councillor T. Connerton  
Councillor S.W. Fritchley  
Councillor B.R. Murray-Carr  
Councillor K. Reid  
Councillor M.J. Ritchie

The Executive agenda and reports are available for inspection by the public five clear days prior to the meeting of the Executive. The papers can be seen at The Arc at the above address. The papers are also available on the Council’s website referred to above. Background papers are listed on each report submitted to the Executive and members of the public are entitled to see these documents unless they contain exempt or confidential information. The report also contains the name and telephone number of a contact officer.

Meetings of the Executive are open to the public and usually take place in the Council Chamber at The Arc. Occasionally there are items included on the agenda which are exempt and for those items the public will be asked to leave the meeting. This list shows where this is intended in Part 2 and the reason why the reports are exempt or confidential. Members of the public may make representations to the Assistant Director – Governance, & Monitoring Officer about any particular item being considered in exempt.

The list does not detail all decisions which have to be taken by the Executive, only “Key Decisions. In these Rules a “Key Decision” means an Executive decision, which is likely:

- (1) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council’s budget for the service or function to which the decision relates; or
- (2) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the District.

In determining the meaning of “significant” the Council must have regard to any guidance for the time being issued by the Secretary of State. The Council has decided that income or expenditure of £50,000 or more is significant.

**The dates for meetings of Executive in 2016/17 are as follows:**

2017 27 February  
27 March  
24 April  
22 May

The Council hereby gives notice of its intention to make the following Key Decisions and/or decisions to be considered in private:

Matter in respect of which a decision will be taken	Decision Maker	Date of Decision	Documents to be considered	Contact Officer	Is this decision a Key Decision?	Is this key decision to be heard in public or private session
<p><b>Addressing Crime and Anti-Social Behaviour</b></p> <p>To update Executive concerning the implementation of the agreed migration from CCTV and the reinvestment of funding in alternative approaches to tackling Crime and ASB.</p>	Executive	March/April 2017	Report of Councillor J. Ritchie – Portfolio Holder for Housing and Community Safety	Assistant Director – Community Safety and Head of Housing (BDC)	No	Public
<p><b>Chesterfield and District Crematorium Delivery Options</b></p> <p>To look at delivery options</p>	Executive	March 2017	Report of Councillor B Murray-Carr - Portfolio Holder for Health and Wellbeing	Report of Joint Crematorium Committee	Yes – involves savings or expenditure of £50,000 or more.	Private – relates to the Council's financial or business affairs

Matter in respect of which a decision will be taken	Decision Maker	Date of Decision	Documents to be considered	Contact Officer	Is this decision a Key Decision?	Is this key decision to be heard in public or private session
<p><b>Public Art contract - Gleeson Development- Doe Lea</b></p> <p>To receive tenders</p>	Executive	March 2017	Report of Councillor M. Dooley – Deputy Leader, Portfolio Holder for Corporate Plan, HR and Leisure	Assistant Director - Leisure	Yes – involves expenditure of £50,000 or more.	Public
<p><b>Kerbside Recycling Service Procurement arrangements for re-tendering the Council's Kerbside (burgundy bin) Recycling Service.</b></p>	Executive	February to July 2017	Reports of Councillor T Connerton, Portfolio Holder with Responsibility Neighbourhood Services	Assistant Director - Streetscene	Yes – likely to incur expenditure of £50,000 or more and is significant in terms of its effects on communities living or working in an area comprising two or more wards in the District.	Private – relates to the Council's financial or business affairs

<b>Matter in respect of which a decision will be taken</b>	<b>Decision Maker</b>	<b>Date of Decision</b>	<b>Documents to be considered</b>	<b>Contact Officer</b>	<b>Is this decision a Key Decision?</b>	<b>Is this key decision to be heard in public or private session</b>
<b>Regeneration Framework priority projects</b>	Executive	March/April 2017	Report of the Leader of the Council.	Assistant Director – Economic Growth	Yes - is significant in terms of its effects on communities living or working in an area comprising two or more wards in the District.	Public
<b>Management Arrangements for heat meters to be installed in District Heating Schemes.</b>  To consider options for the procurement of this service	Executive	March 2017	Report of Councillor J. Ritchie – Portfolio Holder for Housing and Community Safety	Assistant Director – Community Safety and Head of Housing (BDC)	Yes – involves expenditure of £50,000 or more.	Public

<b>Matter in respect of which a decision will be taken</b>	<b>Decision Maker</b>	<b>Date of Decision</b>	<b>Documents to be considered</b>	<b>Contact Officer</b>	<b>Is this decision a Key Decision?</b>	<b>Is this key decision to be heard in public or private session</b>
<p><b>Joint Venture Report</b></p> <p>To provide Members with an update</p>	Executive	March 2017	Report of Councillor A Syrett - Leader of the Council, Portfolio Holder for Economic Growth	Assistant Director – Property and Estates	Yes – involves savings or expenditure of £50,000 or more.	Private – relates to the Council’s financial or business affairs

**Preparation for the Annual Scrutiny Review  
of the Community Safety Partnership**

**9<sup>th</sup> May 2017**

The Police and Justice Act 2006 brought in powers for Scrutiny to investigate the work being undertaken by the Community Safety Partnership (CSP). This was a power to look at the work of the partnership as a whole rather than a power to scrutinise individual partners.

The Act requires Local Authorities to designate a committee as a crime and disorder committee with responsibility for the “responsible authorities” (CSP Partners). The Healthy, Safe, Clean and Green Communities Scrutiny Committee is the designated Committee to carry out this review annually.

Listed below are 13 questions which have been put together by Scrutiny Members to assist in carrying out their review of the work of the CSP.

**Efficiency**

1. What are the latest statistics and trends in local crime?
2. How do these compare to average regional and national measures and experiences?
3. Do these figures demonstrate that the annual priorities for 2016 have been met and the CSP has successfully reduced Crime and Disorder in these areas?
4. Are there improvements that can be made in the CSP’s delivery of services?

**Effectiveness**

5. How does the CSP compare with other CSPs in the region in terms of working practices and in relation to tackling crime and disorder?
6. Does the CSP have the best possible partnership working arrangements in place?
7. Does the CSP represent value for money? What evidence is there to support this claim?

**Understanding local communities**

8. What evidence does the CSP provide to show that its work is based on local priorities? Is this evidence robust?
9. How do you ensure that all communities receive a minimum level of Community Safety presence when officers are re-directed to those areas where there are higher levels of crime?

### **Accountability**

10. Does the CSP communicate its work and achievements clearly to the local community?

### **Any other questions**

11. What impacts have PSPOs had on the communities and what are the impacts on the policing of these areas?
12. Is there anything else that the Scrutiny Committee should be aware of?
13. Is there anything that the Scrutiny Committee can do to assist or support the work of the CSP over the next year?



**Healthy, Safe, Clean and Green Communities Scrutiny Committee**

**Work Plan – 2016 - 2017**

<b>Date of Meeting</b>	<b>Items</b>	<b>Lead Officer</b>	<b>Notes</b>
<p><b>24<sup>th</sup> May 2016 11.00 am</b></p>	<ul style="list-style-type: none"> <li>• Quarter 4 Performance Monitoring</li> <li>• Health Update – Focusing on the Director for Public Health Annual Report</li> <li>• Scrutiny reviews 2016/17 – selection and scoping exercise</li> </ul>	<p>Kath Drury, Information, Engagement and Performance Manager/Jane Foley – JAD, Customer Service &amp; Improvement</p> <p>Mandy Chambers, Public Health, DCC</p> <p>Claire Millington, Scrutiny Officer.</p>	
<p><b>28<sup>th</sup> June 2016, 10.00 am</b></p>	<ul style="list-style-type: none"> <li>• Update on the Community Cohesion project</li> <li>• Enforcement Policy (Joint Environmental Health Service)</li> <li>• Approve Scoping Document for Scrutiny Review.</li> </ul>	<p>Deborah Whallett – Housing Needs Manager &amp; Mariola Babinska – Community Cohesion Officer</p> <p>Sharon Gillott – Environmental Health Manager.</p> <p>Claire Millington, Scrutiny Officer.</p>	

<b>26<sup>th</sup> July 2016, 11.00 am</b>	<ul style="list-style-type: none"> <li>• Quarter 1 Performance Monitoring</li> <li>• Leisure Survey Results</li> <li>• Closure of Bolsover Hospital Consultation.</li> </ul>	<p>Kath Drury, Information, Engagement and Performance Manager</p> <p>Sarah Bingham – Senior Sports Development Officer.</p>	
<b>20<sup>th</sup> September 2016, 10.00 am</b>	<ul style="list-style-type: none"> <li>• Update on Corporate Plan Target - H10 Sustain standards of litter cleanliness to ensure 96% of streets each year meet an acceptable level as assessed by Local Environment Quality Surveys (LEQS).</li> </ul>	<p>Steve Brunt – Joint Assistant Director Streetscene</p> <p>Steve Jowett – Joint Streetscene and Waste Services Manager</p>	
<b>18<sup>th</sup> October 2016, 10.00 am</b>	<ul style="list-style-type: none"> <li>• Update on Environmental Enforcement Initiatives</li> </ul>	<p>Sharon Gillott – Environmental Health Manager</p>	
<b>15<sup>th</sup> November 2016, 11.00 am</b>	<ul style="list-style-type: none"> <li>• Quarter 2 Performance Monitoring</li> </ul>	<p>Kath Drury, Information, Engagement and Performance Manager</p>	
<b>30<sup>th</sup> November 2016, 12.00</b>	<ul style="list-style-type: none"> <li>• Local Plan Consultation</li> </ul>	<p>Rob Routledge, Interim Planning Policy Manager</p>	
<b>13<sup>th</sup> December 2016, 10.00</b>	<ul style="list-style-type: none"> <li>• Informal review work</li> </ul>		

<b>17<sup>th</sup> January 2017, 10.00 am</b>	<ul style="list-style-type: none"> <li>Review work - evidence gathering and recommendations to form the draft report</li> </ul>		
<b>14<sup>th</sup> February 2017, 11.00 am</b>	<ul style="list-style-type: none"> <li>Quarter 3 Performance Monitoring</li> </ul>	Kath Drury, Information, Engagement and Performance Manager	
<b>14<sup>th</sup> March 2017, 10.00 am</b>	<ul style="list-style-type: none"> <li>Annual Scrutiny Conference <ul style="list-style-type: none"> <li>- Confirmation of the date</li> <li>- Suggestions for Scrutiny Review</li> </ul> </li> <li>Where does public health fit within Planning Policy - verbal update on the Scrutiny Review.</li> <li>Preparation for the Annual Community Safety Partnership Review</li> </ul>	Scrutiny Officer/Chair  Scrutiny Officer/Chair  Scrutiny Officer	
<b>19<sup>th</sup> April 2017, 10.00 am</b>	CANCELLED		
<b>9<sup>th</sup> May 2017, 10.00 am</b>	<ul style="list-style-type: none"> <li>Special meeting – Annual Review of the Community Safety Partnership</li> </ul>	Deborah Whallett – Housing Needs Manager & Jo Selby – Community Safety Officer.	

<b>16<sup>th</sup> May 2017, 11.00 am</b>	<ul style="list-style-type: none"> <li>• Quarter 4 Performance Monitoring</li> <li>• Director of Public Health Annual Report</li> <li>• Sustainable Communities Strategy Update.</li> <li>• A Healthy Bolsover – Update on the Action Plan</li> </ul>	<p>Kath Drury, Information, Engagement and Performance Manager</p> <p>Mandy Chambers, Public Health, DCC</p> <p>Pam Brown, Chief Executives and Partnerships Manager</p> <p>Pam Brown, Chief Executives and Partnerships Manager</p>	
---	---	--	--

Healthy, Safe, Clean and Green Communities Scrutiny Committee Membership (11 Members)

Councillors; - Sandra Peake (Chair), Hilary Gilmour (Vice-Chair), Toni Bennett, Dexter Bullock, Tracey Cannon, Pat Cooper, Clive Moesby, Tom Munro, Phil Smith, Ken Walker, Deborah Watson.